

**IN THE UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF TEXAS
SHERMAN DIVISION**

**STANDING ORDER REGARDING SCHEDULED HEARINGS BY TELEPHONE OR
VIDEOCONFERENCE IN CIVIL CASES**

For all hearings scheduled to be conducted by telephone or videoconference in civil cases, the Court enters the following Order:

Dial-In/Log-In Information: The Court will provide the dial-in/log-in information within an order. Because there may be hearings back-to-back, attorneys are directed to wait until their case is called before speaking. Attorneys are encouraged to dial-in at least five minutes before the scheduled start time and remain on mute until their case is called.

Use of PowerPoint Slides: To the extent a party wishes to use PowerPoint slides during the hearing, the party shall email such slides to the Court at least twenty-four hours before the hearing and to the opposing party at least one hour before the hearing. If a party fails to email slides to the Court and/or the opposing party at the requisite time, the Court will deem that such party has waived its ability to use slides during the hearing.

Use of Additional Exhibits: To the extent a party wishes to use exhibits during the hearing that are not already exhibits to the pending motion(s) to be heard, or responsive briefing thereto, the party shall email such exhibits to the Court at least twenty-four hours before the hearing and to the opposing party at least one hour before the hearing. If a party fails to email such exhibits to the Court and/or the opposing party at the requisite time, the Court will deem that such party has waived its ability to use such exhibits during the hearing.

Live Testimony: To the extent a party wishes to present live testimony, the party shall notify the Court and the opposing party at least forty-eight hours before the hearing of: (1) the

identity of such witness; and (2) whether the party desires to invoke the Rule. The party calling a witness shall provide the Court and the opposing party with any exhibit it intends to introduce at the hearing through the live witness at least forty-eight hours before the hearing. The party calling a witness is responsible for: (1) providing such witness with the dial-in/log-in information for the hearing; and (2) coordinating such witness's joining and leaving of the hearing at the appropriate time. The party intending to cross-examine a witness shall provide the Court and the opposing party with any exhibit it intends to use in cross-examination at least twenty-four hours before the hearing.

Markman Hearings: For Markman hearings, the Court will provide the parties with its preliminary constructions at least one hour before the hearing.