

General Order No. 93-12

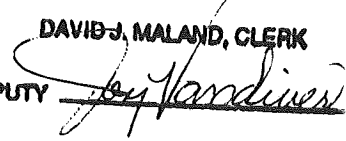
FILED
U.S. DISTRICT COURT
EASTERN DISTRICT OF TEXAS

SEP 02 1993

**IN THE UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF TEXAS**

BY
DEPUTY

DAVID J. MALAND, CLERK



ORDER ADOPTING NEW ATTORNEY ADMISSION RULE

It is hereby ORDERED that the following Local Rule 2 concerning attorney admissions will be adopted for immediate implementation:

RULE 2

ATTORNEYS: ADMISSION TO PRACTICE

(a) An attorney who has been admitted to practice before the Supreme Court of the United States, or a United States court of appeals, or a United States district court, or the highest court of a state, is eligible for admission to the Bar of this Court. He or she must be of good moral and professional character, and must be a member in good standing of the state and federal bars in which he or she is licensed.

(b) Each applicant shall file an application on a form prescribed by the court. If the applicant has previously been subject to disciplinary proceedings, full information about the proceedings, the charges and the result must be given.

(1) A motion for admission made by a member in good standing of the Bar of Texas or the bar of any United States district court shall accompany the completed admission form. The movant must state that the applicant is competent to practice before this court and is of good personal and professional character.

(2) The applicant must provide with the application form an oath of admission signed in the presence of a notary public on a form prescribed by the

Court.

(3) The completed application for admission, motion for admission and oath of admission shall be submitted to the Court, along with the admission fee required by law and any other fee required by the Court. Upon investigation of the fitness, competency and qualifications of the applicant, completed application forms may be granted or denied by the Clerk subject to the oversight of the Chief Judge.

(c) The Clerk shall maintain a complete list of all attorneys who have been admitted to practice before the Court.

(d) An attorney who is not admitted to practice before this Court may appear for or represent a party in any case in this Court only by permission of the Judge before whom the case is pending. When an attorney who is not a member of the Bar of this Court appears in any case before this Court, he or she shall first present to the Judge before whom the case is pending a motion requesting permission to appear, and an order shall be entered by this Court granting or denying the motion.

Signed this 2nd day of September, 1993.

FOR THE COURT:

A handwritten signature in black ink, appearing to read "Robert M. Parker", written over a horizontal line.

ROBERT M. PARKER
CHIEF U.S. DISTRICT JUDGE

*United States District Court
Eastern District of Texas*

Memorandum

To: All attorneys applying for admission to practice in the Eastern District of Texas

From: Attorney Admissions Clerk, United States District Court
Eastern District of Texas

Subject: Application for admission to practice

Enclosed is an Application for Admission, Motion for Admission, and an Attorney Admissions Handbook. Compliance with the following instructions will be sufficient for admission:

1. Fill out the Application for Admission.
Be sure to:
 - A) Answer every question
 - B) Complete the Oath of Admission at the bottom of the Application for Admission
 - B) Have an original signature
 - C) Have it notarized.
2. Have the Motion for Admission filled out by an attorney who meets the criteria outlined in the motion.
3. Send the original Application for Admission, Motion For Admission, and a check for the admission fee of \$25.00 made out to the "U.S. District Clerk" to:

United States District Court
Eastern District of Texas
211 W. Ferguson, Room 106
Tyler, Texas 75702
Attn: Attorney Admissions
4. Once your application is approved, a Certificate of Admission will be mailed.
5. Attorneys are responsible for notifying the Admissions Clerk in the Clerk's Office of all changes of address, firm, and/or telephone number.
6. Please take note that your State Bar number is required on all pleadings filed in this Court.

If you have any questions regarding the application process, please call the Attorney Admissions Clerk at (903) 592-4803. Your application must be complete for proper processing and approval.

**UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TEXAS**

MOTION FOR ADMISSION

I, _____, move the admission of
(type or print)
_____, Applicant, to the Bar of this Court and,
in support, state the following:

1. I am not related to Applicant.
2. I am a member in good standing of [] the State Bar of Texas or [] the Bar of the United States District Court for the District of _____. (Check applicable boxes)
3. I have known Applicant personally and professionally for _____
(period of time) and I am well acquainted with Applicant's character.
4. I have reviewed Applicant's application, and the information in it is true to the best of my knowledge and belief.
5. I believe that Applicant is qualified for admission to the Bar of this Court and is competent to practice before this Court and has good private and professional character and standing.

WHEREFORE, PREMISES CONSIDERED, I recommend Applicant for admission to practice before this Court.

Respectfully submitted,

(Signature)

Firm:
Address:

Telephone No.
State Bar of Texas No.

SUBSCRIBED AND SWORN TO BEFORE ME this _____ day of _____, 19 _____.

Notary Public or other officer

(This Oath shall be sworn before a Notary Public, or any other person authorized to administer oaths, and the seal affixed.)

APPROVED by the Court: _____

United States District Clerk

Date

**UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF TEXAS
TYLER DIVISION**

MEMO:

DATE: September 2, 1993

**TO: All District Judges
All Magistrate Judges
Deputies in Charge
Attorney Admission Personnel
Intake Personnel**

FROM: David Maland *Dave*

SUBJECT: General Order Adopting New Attorney Admission Rule

Attached is a copy of General Order 93-12 amending our attorney admission rule. Sections (a) and (d) of former Rule 2 essentially remain intact. Section (c) incorporates the last sentence of former section (c). New section (b) allows applicants to submit all requisite application materials (the application form, motion for admission, oath of admission and admission fee) simultaneously. Approval/denial of applications is done by the Clerk subject to the oversight of the Chief Judge. We will be able to process applications much more quickly under the new rule.

Also attached are copies of the new form for admission, the motion for admission and oath of admission. Per General Order 93-12, clerk's office personnel should ensure that the new procedure and forms go into effect immediately.