

GENERAL ORDER NO. 92-9

FILED
U.S. DISTRICT COURT
EASTERN DISTRICT OF TEXAS

APR 24 1992

MURRAY L. HARRIS, CLERK

BY
DEPUTY

Rita Robbins

IN THE UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF TEXAS

GENERAL ORDER ON SEALED CRIMINAL MATTERS

IT IS ORDERED that all criminal matters presented to the Clerk for filing in this district be accompanied by a written motion and proposed order to seal if it is the intent of the filing party that such matter(s) be sealed. This order includes, but is not limited to the following:

Indictments handed down by the grand jury;

Informations;

Pen register applications;

Transponder applications;

Applications for nondisclosure of grand jury subpoena;

Petitions or applications for arrest warrants, search warrants
or seizure warrants;

Other ex parte motions; and

All other papers heretofore commonly held to be confidential
in nature.

The filing party shall specifically identify in such application, petition, or motion, and in the proposed order, all papers to be

included in the order to seal; e.g., the primary sealed papers, the motion and order to seal, the docket sheet of the case, all previously filed pleadings in the related case, and/or all future filings in the case.

IT IS FURTHER ORDERED that copies of sealed papers be provided only to the filing party, or in the case of the United States, counsel for the Government, unless otherwise ordered by the Court.

All criminal matters sealed by the Court shall remain under seal until such time as the Court shall order them unsealed. The time to unseal the papers may in some instances be specified and ordered within the order to seal.


Sealed papers attached to or accompanying warrants, summonses, writs or orders shall be placed in a sealed envelope, dated, and clearly marked "SEALED," and shall be attached to a warrant, summons or writ only when the order to seal specifies that the papers be unsealed at the time service is executed.

In multi-defendant cases in which the United States desires that the indictment remain sealed until or after all named defendants are arrested, the United States shall at the time the indictment is returned provide the United States District Clerk's Office with copies of the indictment appropriately redacted for each defendant. These copies shall be placed in sealed envelopes,

dated and clearly marked "SEALED," and shall be provided to the respective defendants at the time of their initial appearance.

In instances wherein a warrant, summons, writ or order is served with or without the accompanying sealed documents (such as the Indictment or Information), the warrant, summons or writ shall identify the accompanying documents only as "a sealed Indictment," "a sealed Information," "a sealed Writ," "a sealed order," or other similar terminology appropriate to the referenced document.

FOR THE COURT



Robert M. Parker

Dated: April 24, 1992